

# Simplify Your Life

## **Electronic Funds Transfer Option for Contributions**

Does your church envelope play hide and seek when you don't have time to play games?

Do you sometimes forget your checkbook in the rush to find matching socks and our children's quarterlies?

When on vacation or away on business, do you fall behind on your stewardship pledge?

We may have the answer for you!

**The Electronic Funds Transfer option is available to anyone who wishes to give regularly to First Baptist Church of Champaign at Savoy and its programs.**

Instead of writing a check each month, you authorize the church, in writing, to request a pre-determined amount from your account on a pre-set date each month. The amount of money you authorize is moved electronically from your checking or savings account to First Baptist Church's account.

**Even if your contribution fluctuates, you can still take advantage of the Electronic Funds Transfer.**

You may designate a regular monthly amount, then use your offering envelopes for additional or designated gifts.

**You can change your regular contribution amount, withdraw from the program, or change the account from which your contribution is withdrawn.**

With a thirty day written notice, changes can easily be made. The finance office will provide necessary forms. Your signature will be required for any change or cancellation.

**Your transfer will be requested from the financial institution you designate on the same day each month.**

The regularly scheduled transfer is the 10th of each month. If the scheduled day falls on a weekend or holiday, the gift will be requested for the next banking day.

**Don't worry!**

Banking regulations require that we obtain your written authorization to request funds from your financial institution and that only the amount designated by you may be withdrawn. **First Baptist Church of Champaign at Savoy will not have access to your account balance or account transaction information.**

# Authorization Agreement for Direct Debit of Account

Please complete the following information, attach a voided check, and return in a sealed envelope to the FBC office, Attn: Nancee Knox, Financial Secretary.

**CHECK APPLICABLE ELECTION.** In all cases, you must sign this form for it to be valid.

- New participant.** Attach a voided check from your checking account or a deposit slip from your savings account.
- Change of account and/or financial institution.** Attach a voided check from your new checking account or a deposit slip from your new savings account.
- Change of account and/or distribution of contribution.**
- Cancellation of participation.**

## ACCOUNT TO BE DEBITED

Financial Institution \_\_\_\_\_ Phone Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Routing Number \_\_\_\_\_ Account Number \_\_\_\_\_  Savings  Checking

Please transfer \$ \_\_\_\_\_ (\$5 minimum) from my account indicated above

- Effective immediately or  month \_\_\_\_\_ year \_\_\_\_\_
- Monthly  Semi-Monthly (14<sup>th</sup> & 28<sup>th</sup> only)  Bi-Weekly  Weekly

## DISTRIBUTION OF CONTRIBUTION

General & Building Expenses	\$ _____
Mission Outreach	\$ _____
Deacon's Offering	\$ _____
Special Offerings	\$ _____
<b>Total</b>	<b>\$ _____</b>

I hereby authorize First Baptist Church of Champaign at Savoy and the financial institution named above to debit my account electronically. This authorization is to remain in effect until First Baptist Church of Champaign at Savoy has received written notification from me of its termination, in such time, and in such manner, as to afford First Baptist Church of Champaign at Savoy and Depository, a reasonable opportunity to act on it.

Name(s) \_\_\_\_\_  
*Please Print Authorized Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

After this authorization has been processed in the church office, you will receive a copy of the form along with verification of the date of the first withdrawal.

**CANCELLATION: IN ORDER TO CANCEL OR ALTER THIS AUTHORIZATION, YOU MUST FILL OUT A NEW FORM.**